

BANARAS HINDU UNIVERSITY

GUIDELINES FOR ADMISSION IN
CENTRAL HINDU GIRLS' SCHOOL, Kamachha, Varanasi: L.K.G.
CENTRAL HINDU SCHOOL, RGSC, Barkachha, Mirzapur: NURSERY
SHREE RANVIR SANSKRIT VIDYALAYA, Kamachha, Varanasi: Class 1
SESSION 2020-21

Help Desk Cell for Technical Support – 9836219994

(Change in the Admission procedure through online mode due to Covid-19 pandemic)

- 1. TO KEEP CHILDREN SAFE** during the current COVID-19 pandemic, BHU School Board has decided **NOT TO HOLD MANUAL LOTTERY**. Consequently, **NEW METHOD OF SELECTION FOR LKG (CHGS), NURSERY (RGSC) AND CLASS 1 (SRSV)** will be done through **E-LOTTERY**.
- It has been decided to reserve **27% seats** in all admissions for **Other Backward Classes Non-Creamy Layer** (OBC-NCL) besides 15% and 7.5% reservation for the SC and ST candidates respectively.
- In view of above changes, THE ONLINE ADMISSION PORTAL WILL ACCEPT FRESH APPLICATIONS FOR THE CANDIDATES OF ALL CATEGORIES AND OPPORTUNITY WILL BE GIVEN TO THE CANDIDATES WHO HAVE ALREADY APPLIED CAN UPDATE THEIR APPLICATION FORMS AS PER NEW INSTRUCTIONS ON PORTAL www.bhuonline.in .**

Important Instructions

I. Age Limit

School Name	Class	Age on 1 st April 2020
Central Hindu Girls' School, Kamachha, Varanasi	LKG	4 to 5 years (i.e. from 01.04.2015 to 01.04.2016)
Central Hindu School, RGSC, Barkachha, Mirzapur	Nursery	4 to 5 years (i.e. from 01.04.2015 to 01.04.2016)
Shree Ranvir Sanskrit Vidyalaya, Kamachha, Varanasi	1	5 to 7 years (i.e. from 01.04.2013 to 01.04.2015)

II. Reservation

School Name	Class	No. of seats	Reservation Quota
Central Hindu Girls' School, Kamachha, Varanasi	LKG	120	Remaining seats after admission BHU Employee Ward is as follows PH: 3% SC: 15% ST: 7.5% OBC: 27%

Central Hindu School, RGSC, Barkachha, Mirzapur	Nursery	40	BHU Employee Ward: 50% PH: 3% SC: 15% ST: 7.5% OBC: 27%
Shree Ranvir Sanskrit Vidyalaya, Kamachha, Varanasi	1	40	BHU Employee Ward: 50% PH: 3% SC: 15% ST: 7.5% OBC: 27%

III. Selection Process

1. Admission will be done through e-lottery.
 2. Admission of BHU employee ward applicants will be carried out first.
 3. Remaining seats will be allocated by e-lottery according to given priority sequence: -
 - a) First Lot: 3% of the seats will be allocated horizontally to Differently Abled (Divyang (OH)) applicants.
 - b) Second Lot:
 - I. Total no. of ST candidates will be calculated from First Lot and remaining seats reserved for ST candidates will be allocated.
 - II. Total no. of SC candidates will be calculated from First Lot and remaining seats reserved for SC candidates will be allocated.

Note: SC/ST seats will be filled only after interchanging the seat as per the availability of registered applicants i.e. vacant SC seats can be filled by ST applicants and vice-versa.

 - III. Total no. of OBC-NCL candidates will be calculated from First Lot and remaining seats reserved for OBC-NCL candidates will be allocated
 - c) Third Lot: After Second Lot, remaining seats will be allocated to unreserved applicants.
 4. Waiting list of each Lot will be prepared separately.
- IV. The admission of selected candidates will be cancelled if any false/ foreign form is detected in the application of candidate even after the e-lottery process is completed or after submission the fee. Admission will also be cancelled if applicant does not produce the original certificates of the enclosures at the time of admission.
 - V. The admission of the selected candidate will be cancelled if he/she fails to submit the fee on the given date, following which the next candidate from the waiting list will be admitted in place of him/her.
 - VI. Candidate from waiting list cannot lay claim for admission. In case the seat remains vacant then the candidates from the waiting list be given admission as per serial number.

VII. Documents to submit at the time of Admission

1. A photocopy of Date of Birth certificate, attested by father/mother/guardian and mentioning name of the applicant, issue by Nagar Nigam/copy of Kutumb Register is necessary to be enclosed along with the form. In case the invalid certificate, the form will be rejected.
2. At the time of admission, all reserved applicants are required to submit original and attested photocopy of the certificate in their respective categories as mentioned in the filling form. In case of non-availability of certificates, their candidature will be cancelled. In doubtful cases, the certificate will be verified by a competent authority. In case it is found false/forged, the admission will be cancelled forthwith.
 - (a) If the father/mother of the candidate is a permanent employee of BHU, an employee certificate mentioning name of the applicant, issued by LTC Cell should be attached with the form.

If the father/mother of the candidate is a permanent/ contractual employee of RGSC, Barkachha, Mirzapur. An employee certificate mentioning name of the applicant, issued by OSD, RGSC, Barkachha, Mirzapur should be attached with the form. It will be the special benefit for only the staff of RGSC, Barkachha, Mirzapur for admission in class Nursery of Central Hindu School, RGSC, Barkachha, Mirzapur.

- (b) The physically challenged (Ortho) candidate has to produce original and a photocopy attested by father/mother/guardian of the certificate issued by the Chief Medical Officer or Civil Surgeon of the district of the residence of the candidate with the form. These candidates will be required to appear before the Medical Board appointed by Banaras Hindu University before their final admission.
- (c) The SC/ST/OBC-NCL candidates are required to produce original certificate and attested photocopy of their caste certificate at the time of admission from any one of the following authorities stating that the candidate belongs to a SC/ST/OBC-NCL category.
 - a. District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/Addl. Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
 - b. Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar.
 - d. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
 - e. Administrator/Secretary to the Administrator/Development Officer (Lakshadweep islands).

Note: The caste in the SC/ST/OBC-NCL certificate will be those only which are in the list of Central Govt. Further the SC/ST/OBC-NCL certificate should clearly mention that the candidate is not under creamy layer and the certificate should not be older than six months.

VIII. APPLICATION PROCESSING FEE

Candidate shall pay the following Application Processing Fee:

1. **SC/ST : ₹70.00**
2. **General / OBC / Divyang (OH) / BHU Employee Ward : ₹200.00**

Candidate is required to fill up the Application Form ONLINE as printed Information Bulletin-cum-Application Form will not be sold by the University. After the candidate has filled up the application form online, he/she will have following options for payment of Application Processing Fee:

- a) **Online payment through credit card/debit card:** Through the payment gateway available on the Entrance portal.
- b) **Payment of Application Processing Fee in Cash through “Challan” in any branch of HDFC Bank:**
After filling up the application form, candidate will submit the form and can select this mode for payment after which, candidate is required to take a print-out of Challan from the entrance portal. The print-out of challan will contain all necessary details of the candidate, bank account details of the Banaras Hindu University in which the Application Processing Fee will be deposited and the exact amount to be deposited. The candidate will be required to visit any branch of the HDFC Bank of his/her choice where he/she will be required to deposit the requisite Fee amount to the Bank.

Note:

- i. **The Application Form once submitted with the Application Processing Fee at concessional rate meant for SC/ST candidate shall be considered under SC/ST Category.**
- ii. **The Application Processing Fee paid shall neither be refunded nor transferred to another course and shall also not be reserved for any subsequent year, in any case.**

Help Desk (Timing: 10:00 AM to 04:00 PM)

Central Hindu School, RGSC, Barkachha, Mirzapur: NURSERY
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Central Hindu Girls' School, Kamachha, Varanasi: L.K.G.
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